



Kidbrooke Park Road  
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Head: Carolyn Roberts  
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04<sup>th</sup> September 2020

Dear Year 13 student

Please share this letter with your parent(s) or carer(s). We are sorry it is so long but there is much that is new to tell you. Please keep this information in a safe place.

### Starting Year 13: your first days back

We do hope you have all managed to have a break over the summer and we are very much looking forward to welcoming you back on Monday 7 September which is a week A. As per the welcome letter sent last term please arrive for an 8.40 a.m. start in your tutor rooms – a reminder of these is below. The Year 13 Team will greet you at the main gate and answer any immediate questions.

You will spend the first two hours of Monday with your tutor. Lessons will begin after break at 11.20 p.m.

On Tuesday 8 September there are no Year 13 lessons for the first two periods. This is to allow other year groups to acquaint themselves with the new “COVID-safe” procedures we will be using. Please check your timetables on Insight so that you are ready for the start of your scheduled lessons and come in very promptly for them.

From Wednesday 9 September lessons will continue as per your personal timetable.

### Study at home when not in scheduled lessons

Due to the current situation we are asking students to study at home when not in lessons where this is reasonably possible. If this is not possible due to travelling distance from school or for other personal reasons please can you let Ms. Lumsden, Ms Astill and Mr Bell know so that we can assign the limited study space we have available to those who have priority.

### “Pods” as a way of referring to separated year-groups

You must only associate with students in Year 13. The whole year-group is the smallest organisational unit we can group you in given the constraints of your personalised timetable and the nature of the building. We have decided to refer to this social grouping of a whole year-group as a ‘pod’.

### Masks

The school would very strongly prefer that all students wear a mask when moving between lessons. All staff will do so as well. Students may choose to wear a mask when in lessons. If you believe that you should be exempt from wearing a mask, please e-mail Ms Lumsden, Ms Astill or Ms Courtney briefly explaining why this is so. We will ask students



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with a mask exemption to sport a sticker saying that they are exempt so that students do not have to repeatedly explain themselves if challenged.

### Tutorial Week A 2.00 to 3.00 p.m.

You must attend the Tutorial session every Week A Wednesday in person. The first is on Wednesday 9 September. The first item of business is your progression plans. Please bring a copy of your Personal Statement or make sure you have online access to it on a personal device. You must write one regardless of the pathway(s) you intend to follow. Our Progression booklet set this task for you before the summer and was posted home. There is a link to the online version at tallispost16.com and other useful support materials there too.

### Progression Event: online, Wednesday 16 September, 18.00 to 19.30

We intend to hold our customary Progression event online on Wednesday 16 September. Ask your parents to make a note of the time-slot we will use: 18.00 to 19.30. More information about this will follow shortly. We will ask for questions to be submitted by your parents in advance. Please ask them to start thinking about any queries they may have.

### Only one Registration in person per week at present, and one online Registration - besides the biweekly Tutorial

Your only Registration in person each week for the moment will be on Thursday p.m. when the day will finish at 3.30pm. You must attend this session in person which will take place in your tutor room. Your tutor will also arrange a Teams Registration for you one morning a week between 8.40 and 8.55 a.m. Please negotiate with them about your chosen slot.

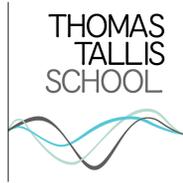
### Food only at sixth form lunchtime

Please also note there will be no food served at break and limited access to the canteen at sixth form lunchtime only because we must cycle year group 'pods' through our catering facilities in a limited period of time whilst also cleaning them between year groups. We would urge you to bring a packed lunch if possible as we must prioritise access to school catering for our Free School Meals students. Please also note that topping up needs to be done on-line and not via the machines in school for the timebeing.

### Bursaries

Even if you were in receipt of a school Bursary (of any kind) last year you must reapply. Your tutor has the necessary simple form to apply. Please also apply if your personal circumstances have changed.

### Mrs Roberts' recent email



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Please ask your parents to show you Mrs Roberts' e-mail sent to all Tallis parents this week as it contains further information relevant to Year 13 about our new operating procedures around the building.

We are very greatly looking forward to seeing you all on Monday 7 September at 8.30 a.m. for 8.40 a.m.

Our very best wishes,

The Year 13 Team.