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26 June 2017

Dear Parents/Carers of Year 12 going into Year 13,

The year 13 team will be writing to you towards the end of term with a detailed newsletter. Please be aware that your child will officially be in year 13 as of 6 July 2017. If they have a change of tutor they will meet them in tutorial on this day.

In this letter we are letting you know about the compulsory Progression Week from the 10-14 July, which begins the process of applying to university, to Art College, or to the world of work. This letter is to tell you what your child should expect, and to clarify with you that they **must attend**.

Monday 10 July: Extended Reading within lessons

Students, within their normal lessons will be encouraged by their teachers to engage with further reading around their subject areas. These reading lists are available on the tallispost16.com.

Tuesday 11 July: Workshops

Students will be in workshops all day in school on the Tuesday, learning about the range of options they have at the end of Year 13. The timetable for Tuesday's workshops is attached to this letter.

Wednesday 12 July: University and Arts College Visits

Students will be allocated a best fit university/ arts college/work visit from a range of institutions including Oxford, Essex, Goldsmiths, Sussex, Kent, Greenwich and Arts Colleges. Your child's tutor will explain to them where they are going.

Students will need:

- If visiting Kingston – lunch provided, but bring own lunch if desired. Journey by coach.
- If on the photography walk – bring a packed lunch. Travel by train, tickets already organised
- If visiting Greenwich – to bring a packed lunch and a **topped-up** Oyster card or contactless card. The journey will be by bus and on foot.
- If visiting Goldsmiths – there will be sandwiches provided for lunch, though you may wish to bring your own lunch if you prefer. The journey will be by train, with free tickets already organised.
- If visiting Essex, Kent, Sussex – to bring a packed lunch or money for lunch. The journey will be by coach.
- If visiting Oxford – lunch provided free. Students must also speak to Ms McGowan or Mr Bradshaw before the visit. The journey will be by train from Paddington.
- **All permission slips must be returned to the sixth form admin' office with emergency contact details and any allergies/ medical needs.**

Meeting Times:

- **Essex:** Students are to meet Ms Astill at 8am on the concourse by the bikes
- **Greenwich:** Students are to meet Mr Hier at 9am in the canteen
- **Oxford:** Students are to meet Ms Taylor at 8am in the internet café
- **Goldsmiths:** Students are to meet Ms Lumsden at 9am in the internet café
- **Sussex:** Students are to meet Mr Young at 8am in the canteen
- **Kent:** Students are to meet Mr Wilks at 8am on the concourse outside reception
- **Kingston:** Students are to meet Ms Minnicucci at 8.45 on the art corridor, outside 0106
- **East London photography walk:** Students are to meet Mr Kiff at 9.15 on the art corridor, outside 0106

Previous students have found these visits really useful, whether they are considering university or not, and say they let them make really informed choices in Year 13. In some cases contacts made with certain universities during the week have resulted in students being made lower offers.

Thursday 13 July: UCAS sign on, apprenticeship workshops and Arts College portfolios

This day is vitally important for students as we will sign them onto the UCAS university application system and help them complete the first draft of their supporting statement. To register with UCAS your child will need to know their GCSE grades and exam boards. We also will be providing workshops for those who wish to apply for Arts College and apprenticeships or employment.

Thursday's activities will take place in your child's tutor room for the most part.

Friday 14 July: Revisiting extended Reading within lessons

Students, within their normal lessons will be encouraged by their teachers to engage with further reading around their subject areas. These reading lists are available on the tallispost16.com.

Parental Meeting during Progression Week

There will be a meeting for parents on **Tuesday 11 July** at 6.00pm in the Internet Café, which will be an opportunity for you to find out about the UCAS process and progression in general.

Guidance and return slips

We must make you aware that at times during the visits there will be remote supervision. Many of the trips are off-site and take place in central London. We are happy for your child to make their own way home, **as long as we have your permission** for this. Please indicate on the return slip if you are happy for this to happen.

If there are any problems please do not hesitate in contacting the sixth form team through: kbyrne@thomastallis.org.uk

We will keep careful track of student attendance during the week. Any student who does not attend all sessions will not be dealt with as a priority in the new academic year. Last year this meant that we were unable to give such students attention until February, well after all application deadlines. **Please discuss this with your child.**

Many thanks for your continuing support.

Yours sincerely,



Heather Odd
Head of Year 12



Fiona Lumsden
Head of Year 13



Oonagh McGowan
UCAS Co-ordinator

Please return the slip to the sixth form office by Monday 3 July

I give permission for (name of student) to go on a university/ arts college visit.

I am happy for my son/ daughter to be dismissed from central London:

Yes

No

Parent/Carer Name and Signature.....

Student Mobile

Parent/Carer Mobile.....

Any dietary/ medical needs.....