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8 February 2019

Dear Parents and Carers

I apologise for the length of this letter – it contains important information.

Students who have missed Mock exams

If your child missed any examinations during the mock period in January, these should now have been taken. If your child has not taken any of their examinations for any reason, please encourage them to discuss this with their teachers in order to schedule a time to take the mock. These should be done within the next week, as not to delay the publishing of mock results at parents evening.

Year 12 Parents' Evening: Wednesday 27 February 2019

You are invited to our Year 12 Parents' Evening on Wednesday 27 February, which will run from 3:45pm to 6:45pm.

We expect all parents/carers to attend. This is a vital learning discussion prior to their in class assessments in April. At the Parents' Evening, we will give you your child's Mock Exam results along with their latest predictions, and discuss ways in which you can support your child to achieve their true potential. Please bring your child with you.

The school uses INSIGHT, our online parental engagement system, to book appointments. INSIGHT can be accessed here <https://insight.thomastallis.org.uk>. There is a guide for booking appointments on the page (found in the "General" menu). Please Note: you will only be able to book appointments for Parents Evening using a Parent account (students access INSIGHT using their own account). If you have not logged in before, you should have a letter attached containing your login credentials. If you do not receive a letter and cannot access the system, please contact Ms. James (ajames@thomastallis.org.uk) who will help you reset your password.

Appointments for the 27 February Parents' Evening can be booked online from 9.00 a.m. on 6 February until 3:00 p.m. on Wednesday 27 February. Please be advised that there is no parking onsite (except for disabled parking). *Please also remember to print out or make a note of your appointments when you make them.* INSIGHT does not send reminders or appointment lists.

Acting on your child's mock results

Students who have underperformed in one subject will be spoken with by their subject teachers. Students who have underperformed in two or more subjects will have an Academic Review meeting on Wednesday 6 March during the Tutorial hour with the Sixth Form Team, which will set targets and actions for improvement. We will write home with these so that you can be very clear about our advice to your child concerning how to improve.

Attendance

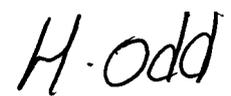
Attending all sessions is crucial to your child's progress. If we have concerns we will place them on tutor report with no B's. If they do not improve whilst on this, they will come on report to me as their head of year. All students attendance should be 95%, or above. This information is all on Insight.

Attendance to all assemblies is also crucial and these will continue to happen every Monday at 3.05pm in the main hall. This is also the case with Tutorial, which takes place at 2.05pm every Wednesday Week A. Student Voice meetings take place every Monday Week B in the internet café at 8.30am and all students are welcome.

inquisitive • collaborative • persistent • disciplined • imaginative

Many thanks for your continuing support.

Yours sincerely

A handwritten signature in black ink that reads "H. Odd". The letters are cursive and fluid, with a small dot above the 'i' in "Odd".

Heather Odd
Head of Year 12